

## **Semester – I**

### **Subjects:**

- Introduction to Management Thoughts
- Business Communication
- Financial reporting and Analysis
- Business Environment
- Information Technology for New Age Managers
- Principles of Economics
- Business Mathematics
- Disaster Management

**Subject:** Introduction to Management Thoughts

<b>Program: IMBA</b>				<b>Subject Code:</b>			<b>Semester : I</b>	
<b>Teaching Scheme</b>				<b>Examination Evaluation Scheme</b>				
<b>Lecture</b>	<b>Tutorial</b>	<b>Practical</b>	<b>Credits</b>	<b>University Theory Examination</b>	<b>University Practical Examination</b>	<b>Continuous Internal Evaluation (CIE)-Theory</b>	<b>Continuous Internal Evaluation (CIE)-Practical</b>	<b>Total</b>
3	0	0	3	24/60	-	16/40	-	100

**Course Objectives:**

- This course provides a detailed explanation of the basic principles of Management used to manage an enterprise.
- It aims at explain the concept, nature, significance of management, along with the various levels of Management and the skills required at each level.
- The course also provides an insight into the evolution of management theory and elaborates on the different schools and management thoughts. It further explains the six major functions of Management i.e. Planning, Organizing, Staffing, Leading, Directing and Controlling.

**Content of the course:**

**Unit- I**

Introduction to Management:

Definition, Nature, Types of Managers, Managerial skills and Levels, Basic Functions of Management

- Evolution of Management Theory:  
Scientific Management—F.W. Taylor, Henry L Gantt, Frank and Lillian Gilbreth, Theory of Henry Fayol, Fayol’s vs. Taylor’s comparison. Behavioural Model of Management (Hawthorne studies), Modern Theories of Management (Systems Management School, Situational Approach School

**Unit- II**

- Planning:

Definition, Nature, Importance, Types of Planning, Steps in Planning

- Organizing:

Concept, Definition, Formal and Informal Organisation, Organizational Structure, Span of Management, Delegation of authority, Departmentation

**Unit-III**

**Staffing:** Definition, Factors affecting Staffing—The External and Internal Environment, Identification of Job Requirements, Job Evaluation, Recruitment, Selection, Placement, Training and development

- Leadership: Definition, Leadership Characteristics, Leadership Theories

#### **Unit-IV**

- Directing and Controlling:  
Meaning of Motivation, Motives, motivational theories;  
Meaning of directing & control, Need of Control, Control Process

#### **Course Outcome:**

- Understanding the process of any business activity in purview of the organizational structure
- Sharpen organizational skills with the understanding of managerial concept

#### **Text Books:**

- T.N.Chhabra Principles and Practice of Management Dhanpat Rai & Co. New Delhi
- J.P.Pathak Fundamentals of Management Vikas Publication
- Rajeesh Viswanathan Principles of Management: Concept & Cases Himalaya Publishing House
- James, AF Stoner, 'Principles of Management', Pearson Education India

#### **Reference Books:**

- L.M.Prasad – Principles and Practice of Management (2001) Sultan Chand and Sons - Edition- 5
- Robbins, DeCenzo and Bhattacharyya Essential of Management Pearson Publication
- Koontz, H. and Wehrich, H (1998) & (2001) Essentials Of Management (Tata McGraw Hill: New Delhi) Edition- 5<sup>th</sup> and 10<sup>th</sup>

#### **Web resources:**

#### **MOOCs:**

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**Subject: Business Communication**

<b>Program: IMBA</b>				<b>Subject Code:</b>		<b>Semester : I</b>		
<b>Teaching Scheme</b>				<b>Examination Evaluation Scheme</b>				
Lecture	Tutorial	Practical	Credits	University Theory Examination	University Practical Examination	Continuous Internal Evaluation (CIE)- Theory	Continuous Internal Evaluation (CIE)- Practical	Total
3	0	0	3	24/60	-	16/40	-	100

**Course Objectives:**

- Appraise students about the dynamics of communication in a business environment.
- Enhance basic reading, writing and speaking skills of the students.
- Facilitate the students to interpret non-verbal communication and manage it.

**Course Content:**

**Unit-I**

Introduction to Business Communication

- Meaning and Importance of Communications.
- Elements of Communications
- Business Communication Process
- Forms of Communication
- Barriers to Communication

**Unit-II**

Developing Effective Communication Skills

- Seven C`s of Communications.
- Listening Skills - Definition, Anatomy of poor Listening skills; Strategies to be a good listener
- Reading Skills - Technique of Reading

**Unit-III**

Classification of communication and Presentation Skills

- Verbal – a) Written b) Oral
- Organizational Communication
- Basics of Business Presentations

**Unit-IV**

Non-Verbal Communication

- Nature
- Types – Body language, kinesics, proxemics, haptics, paralanguage, chromatics & appearance.
- Developing Effective Non-verbal Skills

**Course Outcome:**

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- effective business writing effective business communications
  - research approaches and information collection
  - developing and delivering effective presentations
  - effective interpersonal communications
  - skills that maximise team effectiveness
  - good time management
  - effective problem solving
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**Text Books:**

- Fundamentals of Business Communication by Chaturvedi&Chaturvedi
- Business Communication by V.K. Jain and Om Prakash Biyani.
- Principles to Practice by Mathukutty M Manipally- Tata McGraw Hill Education

**Reference Book**

- Business Communication Skills by Meeta Ghosh
- English Grammar by Wren & Martin s:

**Web resources:**

**MOOCs:**

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**Subject: Financial Reporting and Analysis**

<b>Program: IMBA</b>				<b>Subject Code:</b>			<b>Semester : I</b>	
<b>Teaching Scheme</b>				<b>Examination Evaluation Scheme</b>				
<b>Lecture</b>	<b>Tutorial</b>	<b>Practical</b>	<b>Credits</b>	<b>University Theory Examination</b>	<b>University Practical Examination</b>	<b>Continuous Internal Evaluation (CIE)- Theory</b>	<b>Continuous Internal Evaluation (CIE)- Practical</b>	<b>Total</b>
4	0	0	4	24/60	-	16/40	-	100

**Course Objectives:**

- This course aims to provide an understanding of basic principles and procedures underlying the finance & accounting process.
- To familiarize the students with the mechanics of preparing and presentation of financial statements of an organization. It is also to understand the Accounting Policies and Standards, Guidelines involved in the preparation of Financial Statements
- To enable the students to analyze and interpret Financial Statements.
- To familiarizing the student with those significant tools and techniques of financial analysis, which are useful in the interpretation of financial statements and their uses in Managerial Decision Making

**Course Content:**

**UNIT-I**

- Accounting: Basics of accounting, Accounting Mechanics (Double Entry System, Classification, Golden Rules, Concepts and Conventions.)
- Journal, Ledger and Trial Balance: Meaning of Journal, Subsidiary Books, Cash book, Ledger, Posting and Balancing
- Trial Balance, Objectives, Rectification of errors
- Bank Reconciliation Statement

**Unit-II**

- Final Accounts: Trading Account, Profit and Loss Account, Balance sheet, closing entries, Assets and their Classification, Liabilities and their Classification,
- Capital and Revenue Expenditure and Receipts: Rules for Determining Capital Expenditure and Revenue Expenditure, Deferred Revenue Expenditure, Capital and Revenue Receipts,
- Bills of Exchange: Parties to a Bills of Exchange, Types, Promissory Notes, Distinction between Promissory Notes and Bills of Exchange, Dishonor of Bills

**Unit-III**

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- Depreciation: Meaning of depreciation, methods of depreciation
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- Accounting for Non-Profit Organization: Accounting Procedures, Receipts and Payments Accounts, Income and Expenditure Account

#### **Unit-IV**

- Financial Statement Analysis- Comparative Financial Statements, Common Size Statement
- Ratio Analysis, Earning Per Share (AS-20)
- Cash Flow Analysis (AS-3)

#### **Course Outcome:**

- To understand the fundamentals of financial accounting;
- To create an awareness of the importance and usefulness of the accounting function;
- To develop an understanding of financial statements and the principles and concepts underlying them;
- To lay foundation for developing the skills to interpret Financial Statements;
- To understand and proper presentation of company's Annual report; Cash flow and fund flow statement, ratio analysis;
- To review the developments in accounting

#### **Text Books:**

- M.C. Shukla, T.S. Grewal & S.C. Gupta & Advanced accounts Vol-1, 17 Edition (S. Chand)
- T.S. Grewal & S C Gupta Introduction to Accountancy, 9<sup>th</sup> Edition (S. Chand)
- S N Maheshwari, S K Maheshwari Advanced Accountancy Volume-1 9<sup>th</sup> Edition (Vikas Publication)
- Financial Accounting for Management H.V. Shankaranarayana & H.R. Ramanath Cengage Learning Latest edition
- Financial Accounting for Managers T.P. Ghosh Taxmann's 4<sup>th</sup> edition

#### **Reference Books:**

- Ashish K. Bhattacharya Essentials of Financial Accounting (Based on IFRS) 2<sup>nd</sup> Edition (PHI)
- Hanif and Mukherjee (2003), Modern Accountancy Volume 1, 2<sup>nd</sup> Edition. (Tata McGraw Hill Publishing Company limited, New Delhi)
- Advanced accountancy – S.P. Jain, K.L. Narang (Kalyani publishers)
- Paresh Shah Basic Financial Accounting For Management latest edition (Oxford University Press)
- Ambrish Gupta Financial Accounting for Management An Analytical Perspective (Pearson Publication)
- Robert. N. Anthony, David. F. Hawkins, Kenneth A. Merchant. Accounting Text and Cases, (Tata McGraw Hill Publishing Company Limited, New Delhi)
- Frankwood & Alan Sangster. (2008). Business Accounting, Pearson education limited, 11<sup>th</sup> Edition

#### **Web resources:**

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**MOOC:**

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**Subject: Business Environment**

<b>Program: IMBA</b>				<b>Subject Code:</b>		<b>Semester : I</b>		
<b>Teaching Scheme</b>				<b>Examination Evaluation Scheme</b>				
<b>Lecture</b>	<b>Tutorial</b>	<b>Practical</b>	<b>Credits</b>	<b>University Theory Examination</b>	<b>University Practical Examination</b>	<b>Continuous Internal Evaluation (CIE)- Theory</b>	<b>Continuous Internal Evaluation (CIE)- Practical</b>	<b>Total</b>
4	0	0	4	24/60	-	16/40	-	100

**Course Objective:**

- The course will create awareness of the economic, social and Political environment facing business organizations in India.
- It will throw light on the existing economic environment of business in India

**Course Content:**

**Unit-I**

- Concept, Significance, Components of Business environment, Factor affecting Business Environment, Social Responsibilities of Business

**Unit-II**

- Economic Systems: Capitalism, Socialism, Communism, Mixed Economy-Public Sector & Private Sector

**Unit-III**

- Industrial Policy –Its historical perspective(In brief);Socio-economic implications of Liberalization, Privatization, Globalization.

**Unit-IV**

- Role of Government in Regulation and Development of Business; Monetary and Fiscal Policy; EXIM Policy, FEMA

**Course Outcome:**

- This course helps to understand the theoretical framework of Business Environment – its concept, significance and changing dimensions. Business Environment needs to be studied by analyzing the macro environmental factors in depth such as economic, political & legal, socio-cultural, technological and international environment.

- The study of economic environment includes economic systems, economic planning, government policies, role of public sector and development banks, economic reforms liberalization and its impact on business.

**Text Books:**

- K.Aswathapa Business Environment Himalaya Publication

**Reference Books:**

- Francis Cherunilum Business Environment Himalaya Publication

**Web resources:**

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Subject: Information Technology for New Age Managers								
Program: IMBA				Subject Code:			Semester : I	
Teaching Scheme				Examination Evaluation Scheme				
Lecture	Tutorial	Practical	Credits	University Theory Examination	University Practical Examination	Continuous Internal Evaluation (CIE)- Theory	Continuous Internal Evaluation (CIE)- Practical	Total
2	0	0	2	24/60	-	16/40	-	100

### Objectives of Course:

- To Develop an Understanding of finance and enable the students to evaluate the firm's decision areas related to finance.
- Familiarize the students with analytical tools & techniques
- It is expected that the students possess a sound base in accounting principles and practices including financial analysis.
- Important decisions that come under corporate finance, namely, setting up of projects covering investment in fixed and current assets, raising funds, and allocation of profits are taken within a framework of risk and return.
- The course also intends to make students gain the mechanical part of various decisions with the help of selected numerical problems available in various suggested text books.
- Students are expected to solve a large number of numerical and other assignments which would be the preparatory requirements of this course.

### UNIT-I

#### Information Systems –

- Meaning and four components; Categorization of Organizational Information Systems – hierarchical, process and functional perspective. Robert Anthony's Management Hierarchy, Simon's Categorization of Decisions and phases of decision making, Gorry and Scott-Morton Framework of MIS, Information Systems in Organizational Context, Organizational change using IS, IS and Culture

#### Transaction Processing

- (TPS) versus Management Information System (MIS), Goals of MIS, Inputs and Outputs of MIS, functional and technical perspectives. MIS Approach - Design, Implementation and Monitoring aspects of MIS Systems

## UNIT-II

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### **Management Information Value Chain –**

- Decision Support Systems, Decision Making System, Expert System, Executive Information Systems, Relationship and role of MIS in network economy, IS Cycle, Dimensions of IS Integration, Enterprise Systems

### **UNIT-III**

#### **Introduction to ERP –**

- Various Functional Modules
- Application of ERP with respect to Supply Chain Management, Customer Relationship Management, Financial Management, Human Resource Management, Business Intelligence
- Enterprise Application Integration and Flexibility with Service Oriented Architecture, the Economics of Information, Disruptive Technology
- Challenges, Opportunities, Trends and Best Practices of MIS

### **UNIT-IV**

E-commerce – Internet Business Models, Categories of e-commerce, Essentials, E-payments, Trends and challenges. M-Commerce - Concepts, Application and Challenges of m-commerce. E-wallet, Digital marketing, Search optimization.

### **Course Outcome:**

This course helps students to understand how an integrated information system functions and how to utilize appropriate IT applications for success. Students will learn the terminology used in the field of IT and how IT principles can apply to various businesses. The course focuses on the basic principles of Information Technology: hardware and software components, database technology, telecommunications and networking, e-commerce and e-business, Enterprise Resource Planning (ERP), Decision Support Systems (DSS), Artificial Intelligence (AI) and Expert Systems (ES), systems development and implementation, and the ethical and societal issues involved in IT.

### **Text Books:**

- Kenneth Laudon, Jane Laudon , Essentials of Management Information Systems , Prentice Hall, 9<sup>th</sup> Edition Turban and Aronson Decision Support Systems and Intelligent Systems Pearson Education Asia Latest
- Laudon, Kenneth C. and Laudon, Jane P Management Information Systems: Managing the Digital Firm Pearson Education Latest Edition
- Stephen Haag, Maeve Cummings, Amy Philips Management Information Systems: For the information age Tata McGraw Hill Latest Edition

**Reference Books:**

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- CVS Murthy, Management Information System, Himalaya Publishing House
- Jawadekar, W. S Management Information Systems Tata McGraw Hill Latest Edition
- McLeod, Raymond and Schell, George P Management Information Systems Pearson Education 9th edition

**Web resources:**

**MOOCs:**

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**Subject: Principles of Economics**

<b>Program: IMBA</b>				<b>Subject Code:</b>			<b>Semester : I</b>	
<b>Teaching Scheme</b>				<b>Examination Evaluation Scheme</b>				
<b>Lecture</b>	<b>Tutorial</b>	<b>Practical</b>	<b>Credits</b>	<b>University Theory Examination</b>	<b>University Practical Examination</b>	<b>Continuous Internal Evaluation (CIE)- Theory</b>	<b>Continuous Internal Evaluation (CIE)- Practical</b>	<b>Total</b>
4	0	0	4	24/60	-	16/40	-	100

**Course Objectives:**

- To expose students to basic micro and macro economic concepts.
- To apply economic analysis in the formulation of business policies.
- To use economic reasoning to problems of business.

**Course Content:**

**Unit-I**

**Introduction to Economics:**

- Basic Principles and Concepts of Economics
- Concepts of Demand and Supply
- Elasticities of Demand and Supply
- Market Equilibrium
- Utility analysis: Cardinal and Ordinal Utilities, Consumer's Equilibrium,
- Consumer's and Producer's Surplus

**Unit-II**

**Microeconomic Theories:**

- Theory of Production
- Theory of Distribution
- Theory of Cost

**Unit-III**

**Measuring Nation's Income:**

- The Economy's income and expenditure, The components of GDP, Real v/s Nominal GDP
- Measuring the cost of living. The consumers' Price Index, Economic variables and Effects of inflation

**Economic Growth and Development:**

- Economic Growth: Its role and determinants.
- Economic Development: Its role and determinants

**Business Cycle:**

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- Phases of Business cycle
- Theories of Business Cycle

#### **Unit-IV**

##### **Theories of Macro Economics:**

- Different Macro Economics approaches Classical; Keynesian
- Consumption Function, Investment Function, Concept of Multiplier & Acceleration, IS-LM Model.

##### **Course Outcome:**

- Being able to evaluate economic behavior, response to incentives, utility, satisfying and maximizing traits in consumers
- Understand and appreciate production dynamics including cost, revenue and profit considerations
- Evaluate and compare the various types of market structures and use them when planning price policy in industry
- Learn optimization for both consumer and producer equilibrium
- Application of concepts like elasticity and opportunity cost in strategic planning
- Design optimal combinations for use of scarce resources with the marginal cost – benefit analysis.

##### **Text Books:**

1. Managerial Economics Geetika Piyali & Ghosh Purba Roy Choudhary Tata McGraw Hill 2<sup>nd</sup> edition
2. Principles of Economics N Gregory Mankiw Cengage Learning latest edition
3. Macroeconomics, Theory and policy, Dr. H L Ahuja, S Chand Publications, Latest Edition
4. Principles of Microeconomics, Dr. H L Ahuja, S Chand Publications, Latest Edition
5. Managerial Economics': GS Gupta by Tata McGraw Hill Education.

##### **Reference Books:**

1. Managerial Economics Theory and Applications Dr. D.M.Mithani Himalaya Publication latest edition
2. Macroeconomic Theory, M L Jhingan, Vrinda Publication, Latest edition
3. Managerial Economics Yogesh Maheshwari Prentice Hall India Latest edition
4. Managerial Economics Christopher R Thomas S Charles Maurice Sumit Sarkar Tata McGraw Hill 9<sup>th</sup> Special Indian Edition
5. Microeconomics: Theory and Applications, D Salvatore Oxford Publication
6. Managerial Economics, Atmanand Excel Books Latest edition
1. Advanced Microeconomic Theory, Mishra and Puri Himalaya Publishing House latest edition

##### **Web resources:**

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**MOOCs:**

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**Subject: Business Mathematics**

<b>Program: IMBA</b>				<b>Subject Code:</b>			<b>Semester : I</b>	
<b>Teaching Scheme</b>				<b>Examination Evaluation Scheme</b>				
<b>Lecture</b>	<b>Tutorial</b>	<b>Practical</b>	<b>Credits</b>	<b>University Theory Examination</b>	<b>University Practical Examination</b>	<b>Continuous Internal Evaluation (CIE)- Theory</b>	<b>Continuous Internal Evaluation (CIE)- Practical</b>	<b>Total</b>
4	0	0	4	24/60	-	16/40	-	100

**Course Objective:**

- To help the students develop understanding of the basic principles of mathematics.
- To familiarize students with the application of mathematics to business problems.

**Course Content:**

**Unit-I**

**Set Theory**

- Concept of Set & Set Membership; Subset & Set Equality; Set Operations;
- Fundamental Laws of Set Operation; Venn Diagram, Cartesian Product of two sets;
- Special Topics on Sets - Partition, Power Set Business Application of Set Theory.

**Permutations & Combinations**

- Permutations & Combinations: Introduction
- Important Notations - Their Meaning & Properties
- Permutation when things are repeated
- Restricted Combination Applications

**Unit-II**

**Function & Limit**

- Meaning and Definition of Function
- Different types of functions, Construction of Functions; Linear & Quadratic Functions;
- Some Special Functions – Log Function; Exponential Function; Modulus Function
- Graphical Presentation of Functions
- Zeros of a Function
- Functions used in Economics (Demand, Supply, Revenue, Cost, Profit, Production, Average Cost & Average Revenue)
- Application of Function to Business - Break-even Analysis Functions & Their Applications Limits

- Limits of a Function; Continuous Functions
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- Limits of a Sequence; Rules of Limit;
- Standard Results of Limits

### **Unit-III**

#### Co-ordinate Geometry

- Cartesian Co-ordinate System; General Equation of Straight Line; Standard Equation of Straight Line;
- Distance Formula; Intercept & Slope of a Line;
- Different Forms of Equations of a straight Line

Concept and properties of Perpendicular and Parallel Lines

### **Unit-IV**

#### Progressions

- Meaning of Sequence & Series; General Terms of Sequence; Sum of Series
- Arithmetic Progression; Sum of a series, Arithmetic Mean
- Geometric Progression; Sum of a series, Geometric Mean
- Introduction to Harmonic Progression
- Sum of the Finite & Infinite Progression & Applications.

#### **Course Outcome:**

1. Apply mathematical concepts and principles to perform computations
2. Apply mathematics to solve problems
3. Create, use and analyze graphical representations of mathematical relationships
4. Communicate mathematical knowledge and understanding
5. Apply technology tools to solve problems
6. Perform abstract mathematical reasoning
7. Learn independently

#### **Text Books:**

- A Text Book of Business Mathematics: Padmalochan Hazarika, Publishers: S.Chand
- Business Mathematics: D.C. Sancheti and V.K. Kapoor, Publishers: Sultan Chand
- Business Mathematics: Theory and Application: J.K. Sharma, Publishers: Ane Books
- Business Mathematics: J.K. Singh, Himalaya Publishing House
- Mathematics for Management: M. Raghavachari, Tata McGrawHill

#### **Web resources:**

#### **MOOCs:**

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**Subject: Disaster Management**

<b>Program: IMBA</b>				<b>Subject Code:</b>			<b>Semester : I</b>	
<b>Teaching Scheme</b>				<b>Examination Evaluation Scheme</b>				
Lecture	Tutorial	Practical	Credits	University Theory Examination	University Practical Examination	Continuous Internal Evaluation (CIE)- Theory	Continuous Internal Evaluation (CIE)- Practical	Total
1	0	0	0	24/60	-	16/40	-	100

**Objective of the course:**

- To create awareness about natural and man-made disasters
- To equip students to handle these disasters in systematic and logical manner

**Course Content:**

**Unit-I**

**Introduction to disaster:**

Concepts & definition(Disaster, hazard, vulnerability and risk); Classification Causes and Impacts (Mental & Physical Health, Social, Economic, Political & Environmental) Understanding differential impacts on people based on caste/class/gender/age location/disability religion etc.

**Unit-II**

**Disaster Management Cycle & Framework:**

Paradigm shift in disaster management, Pre disaster risk assessment, Prevention and mitigation of disasters, preparedness for disaster evacuation. Disaster Communication: Search and rescue, emergency operation center, application of scientific techniques for disaster management and mitigation.

**Unit-III**

**Disaster Management In India:**

, Disaster profile of India- Mega Disasters of India, Lessons learned, Disaster management Act 2005, National policy on disaster management, National Guidelines and plan on disaster management, Role of Govt, (Local/State/National), and NGOs.

**Unit-IV**

**Suggested Case Studies:**

- Bhopal Gas Tragedy,
- Tusmani in Coastal South India,

- Avalanche in J & K
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- Land Slides in Utrakhand
- Floods in various Indian States
- Earth Quakes: Gujarat, Jammu & Kashmir, Maharashtra
- Serial Bomb blasts
- Terrorists attacks in Mumbai/University in Lahore/ Plane Hijacking
- Communal Riots and Racist Violence
- Stampedes at public places.

#### Course Outcome:

- Develop an understanding of the key concepts, definitions a key perspectives of All
- Hazards Emergency Management
- Understand the Emergency/Disaster Management Cycle

#### Text Books:

- **Author** : Coppola D P, **Publisher** : Elsevier Science (B/H), London Manual on natural disaster management in India
- **Author** : , M C Gupta, **Publisher** : NIDM, An overview on natural & man - made disasters and their reduction

#### Reference Books:

- **Author** : R K Bhandan, **Publisher** : CSIR, World Disasters Report, 2009. International Federation of Red Cross and Red Crescent Encyclopedia of disaster management, Vol I, II and III Disaster management policy and administration,
- **Author**: S L Goyal, Deep & Deep ,Encyclopedia of Disasters – Environmental Catastrophes and Human Tragedies, Vol. 1 &2 ,
- **Author**: Angus M. Gunn, **Publisher**: Green wood Press, Disasters in India Studies of grim reality,
- **Author** :AnuKapur& others, **Publisher** :Rawatpublishers
- Management of Natural Disasters in developing countries
- **Author** : H.N. Srivastava & G.D. Gupta, **Publisher** :Daya Publishers
- Natural Disasters,
- **Author** : David Alexander, **Publisher** : Kluwer Academic London, Disaster Management Act 2005, **Publisher** : Publisher by Govt. of India, Publications of National Disaster Management Authority (NDMA) on Various Templates and Guidelines for Disaster Management High Power Committee Report,
- **Author** : J.C. Pant, Disaster Mitigation in Asia & Pacific, Asian Development Bank National Disaster Management Policy, 2009, GoI, Disaster Preparedness Kit, American Red Cross Bryant Edwards (2005): Natural Hazards, **Publisher** : Cambridge University Press, Disaster Management, Asian Development Bank, Manila

#### Web resources:

#### MOOCs:

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