Circular for Enrollment Process

It is to inform all the concern students of Non-Technical Programs that Enrollment Process is mandatory and to make this easier, Silver Oak University has adopted Online Enrollment Process for Admission Year 2021-22. All Students of below mentioned courses are hereby informed to refer following instructions before completing process.

<table>
<thead>
<tr>
<th>Bachelor Of Arts</th>
<th>Bachelor Of Computer Application</th>
<th>Bachelor Of Science</th>
<th>Master Of Science In Physics</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bachelor Of Arts (Hons.)</td>
<td>Bachelor Of Science In Computer Science</td>
<td>Bachelor Of Science In Microbiology</td>
<td>Bachelor Of Business Administration</td>
</tr>
<tr>
<td>Master Of Arts In Psychology</td>
<td>Bachelor Of Science In Information Technology</td>
<td>Master Of Science In Biotechnology</td>
<td>Master Of Business Administration</td>
</tr>
<tr>
<td>Certificate Course In Foreign Language Hindi</td>
<td>Integrated Master Of Science Information Technology</td>
<td>Master Of Science In Chemistry</td>
<td>Integrated Master Of Business Administration</td>
</tr>
<tr>
<td></td>
<td>Master Of Science In Cyber Security &amp; Digital Forensics</td>
<td>Master Of Science In Mathematics</td>
<td>Bachelor Of Commerce (Hons.)</td>
</tr>
<tr>
<td></td>
<td>Master Of Science In Information Technology</td>
<td>Master Of Science In Microbiology</td>
<td></td>
</tr>
</tbody>
</table>

1. Refer Instruction and Guideline for Online Enrollment Process.
2. Link for the Enrollment Process is: https://enrollment.silveroakuni.ac.in/
3. Schedule with deadline for Online Enrollment Process.

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Description</th>
<th>Start and End Date</th>
<th>Penalty Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Enrollment Form Regular Dates</td>
<td>22-12-2021 to 02-01-2022</td>
<td>- NIL -</td>
</tr>
<tr>
<td>2</td>
<td>Enrollment Form Penalty Phase - I</td>
<td>03-01-2022 to 09-01-2022</td>
<td>Rs. 100/-</td>
</tr>
<tr>
<td>3</td>
<td>Enrollment Form Penalty Phase - II</td>
<td>10-01-2022 to 16-01-2022</td>
<td>Rs. 200/-</td>
</tr>
<tr>
<td>4</td>
<td>Enrollment Form Penalty Phase - III</td>
<td>17-01-2022 to 23-01-2022</td>
<td>Rs. 500/-</td>
</tr>
</tbody>
</table>

4. No request will be granted for Enrollment Process after Phase - III.
5. In case of Payment failure students can try after 1 Hour for Online Enrollment Process.
6. For any further Query Students can Email on support.erp@silveroakuni.ac.in

-S/d-
Registrar

Established Under Gujarat Private Universities Act 2009

Phone: +91-79-66046304, +91-79-66046300/1/2/3 | Fax: 079-66046390 | E-Mail: info@silveroakuni.ac.in | Web: www.silveroakuni.ac.in
Instructions and Guidelines for Online Enrollment Process.

1. Please insert your Enrollment No and Registered Mobile No to receive OTP.
2. Please verify your Full Name as per SSC/HSC Mark-sheet and in case of any discrepancy proceed as per instructions available on Web Page.
3. Please Keep the Following Documents Ready.
   - Scan Copy of Passport Size Photo in jpeg/png Format (Max. Size 5 Mb)
   - Scan Copy of Signature in jpeg/png Format (Max. Size 1 Mb)
   - School Leaving Certificate
   - SSC Mark-sheet
   - HSC Mark-sheet (If Applicable)
   - Graduation Mark-sheet (If Applicable)
   - Aadhar Card No
   - Free-ship Card No (If Applicable)
4. In Case of any query drop a Mail on support.erp@silveroakuni.ac.in
5. Note that, initially you will be asked for your personal details and upon completion of this you will be directed to payment page. Your enrollment process is considered as completed upon payment of University Enrollment Fees (one time) & University Affiliation Fees on the portal.

STEP - 01
Click on the link which you have received through SMS.
https://enrollment.silveroakuni.ac.in/

STEP - 02
Enter Enrollment No and registered Student Mobile No along with Captcha.
STEP - 03
Enter the OTP received on Registered Student Mobile No.

STEP - 04
Insert Correct Student Details as per the Instructions Given in the Block.
STEP - 05
Insert Correct Additional and Academic Details as Per Marksheet.

STEP - 06
Insert Current Address as Communication Address along with Permanent address and if Both are same then Tick on given Check Box.
STEP - 07
Insert Guardian's Details as per Instruction of Box.

STEP - 08
Click on PAY 3000 Button and You will be redirected on Payment Gateway.
STEP - 09
Select any suitable Payment Option and Make Payment.

STEP - 10
After Successful Payment You will Receive an SMS and Email as a Payment Proof.

Download Enrollment Form available after Successful Payment.

Congratulations !!!
You have Successfully Completed Online Enrollment Process.