



## Circular

### Instructions to fill Exam Forms for Summer -2022 End Semester Examination

#### SEMESTER 1<sup>st</sup> & 2<sup>nd</sup> (REMEDIAL) (ALL)

To make the examination system more reliable, transparent and accountable and to promote the digitalization in the system, Silver Oak University (SOU) has taken a step forward for it's students through online end semester exam form filling with given link and pay their exam fees through a digital gateway.

Instructions:

1. For filling exam form and payment student has to visit below given link.
2. Kindly refer instruction / guideline.
3. A student has to strictly follow the exam form schedule as per Table –A.
4. For any query regarding the exam form kindly contact your Head/Class coordinator only.
5. If student finds any mismatch in name, enrolment no, subject code, subject name and any other details, they have to immediately contact their respective Head / Class coordinator.
6. Link for filling Exam Form & End Semester Exam Fees payment:-

<https://examform.silveroakuni.ac.in/>

**Table – A**

<b>Sr.No.</b>	<b>Description</b>	<b>Start and End Date</b>	<b>Exam Fees(Rs.)</b>
1.	Exam Form for 1 <sup>st</sup> & 2 <sup>nd</sup> Remedial (ALL)	18/06/2022 to 24/06/2022	1000/-
2.	Exam Form for 1 <sup>st</sup> & 2 <sup>nd</sup> Remedial (ALL)	25/06/2022 to 27/06/2022	1000 + 100(Late Fees)
3.	Exam Form for 1 <sup>st</sup> & 2 <sup>nd</sup> Remedial (ALL)	28/06/2022 to 30/06/2022	1000 + 200(Late Fees)

7. No request will be granted to accept Late Exam Form after 30/06/2022.

Sd/-

Registrar



## Guidelines to fill Exam Form

Follow the under mentioned steps:

1. Click on the following link for filling of Exam Form & Fees payment:-  
<https://examform.silveroakuni.ac.in/>

### Exam Form Screen 1

examform.silveroakuni.ac.in

**SILVER OAK UNIVERSITY**  
EDUCATION TO INNOVATION

\* indicates mandatory fields

Enrollment No. \*  
ENTER ENROLLMENT NO.  
6B3F32

Exam Type \*  
---Select Exam Type---

Exam Term. \*  
---Select Exam Term---

Semester \*  
---Select Exam Term---

ENTER CAPTCHA CODE HERE

SUBMIT

• Please View GuideLine PDF [DOWNLOAD](#)

2. Student has to enter their **12/13 digit enrolment** number in enrolment tab
3. Student has to select **Remedial** in exam type tab
4. Student has to select **Summer** in Exam term tab.
5. Student has to select Semester in semester tab.
6. Enter the captcha and then submit.

Screen Two Will Open as below:

### Exam Form Screen 2

**SILVER OAK UNIVERSITY**  
EDUCATION TO INNOVATION

\* indicates mandatory fields

**Student Details**

Year: 2021  
Exam Type: REGULAR  
Exam Term: WINTER

Enrollment No.: 898745632145  
UID No.:  
Institute: SILVER OAK COLLEGE OF ENGINEERING & TECHNOLOGY (SILVER OAK COLLEGE OF ENGINEER

Branch: COMPUTER ENGINEERING  
Semester: 1  
Degree: B.TECH

Student Name (As per marksheet): BHARGAV MODI  
Student Mobile No: ENTER STUDENT MOBILE NO  
Email Address Of Student: BHARGAV.IT@SOCETEDU.IN

**Subject Details**

Sr No.	Subject Code	Subject Name	Theory Examination	Practical/ Viva/ Jury/ Dissertation Examination
1	1010033196	Environment Science	YES	NO
2	1010083112	Basic Electronics	YES	NO
3	1010153181	English	YES	NO
4	1010273101	Mathematics-1	YES	NO
5	1010123111	Basic Mechanical Engineering	YES	NO

**Information Confirm ?**

I have verified all the subjects listed in the Exam Form and found correct, there are no any missing subjects.

PAY 4

7. Students has to verify his / her entire details such as subject code, subject name etc..
8. After verifying precisely student has to submit the exam form.
9. In case of any discrepancy (i.e. Subject, subject code etc...) student has to inform their respective head of the department.

**Exam Form Screen-3**

21345687123

English

**Billing Information**

Billing Name

Address

Zip Code  City

State  Select Country

Mobile Number  chief.exams@silveroakuni.ac.in

Notes (Optional)

My Billing and Shipping address are different

**Payment Information**

Credit Card > Card Number

Debit Cards

Net Banking

Paytm

Wallet

UPI

EMI Options

Expiry Date Month  Year  CVV

Tokenize your card with CCavenue for future payments ?  
(Note: We do not store your CVV/CVC number.)

I agree with the [Privacy Policy](#) by proceeding with this payment.

**INR 5.00** (Total Amount Payable)

**ORDER DETAILS**

Order #: 637783695737712196

Coupon Code  [Apply](#)

Order Amount 5.00

**Total Amount INR 5.00**

**CC Avenue CHECKOUT**

Checkout login for registered users only.

Enter Username

Enter Password

[Forgot Password?](#)

There are two sections.

1. For billing information: - It is compulsory (Mandatory) to fill all the information.
2. **Student will Get Email and SMS notification as per the details in the Billing Information.**
3. **Please Verify Biller Mobile No and Email ID to receive Notification.**
4. Payment Information: -  
There are different payment methods available. You can choose any payment method for paying the exam fees.
5. After you successfully pay the exam fees,
6. Thank you page will be displayed. Download exam form option will be available.
7. Students must download the exam form for confirmation.
8. For any Technical Issue please contact your concern HOD/CC for further Help.