

Date:-03/05/2022

Circular

Instructions to fill Exam Forms for Summer -2022 End Semester Examination

SEMESTER 4th (REGULAR) (ALL) & 6th (DtdD)

To make the examination system more reliable, transparent and accountable and to promote the digitalization in the system, Silver Oak University (SOU) has taken a step forward for it's students through online end semester exam form filling with given link and pay their exam fees through a digital gateway.

Instructions:

1. For filling exam form and payment student has to visit below given link.
2. Kindly refer instruction / guideline.
3. A student has to strictly follow the exam form schedule as per Table –A.
4. For any query regarding the exam form kindly contact your Head/Class coordinator only.
5. If student finds any mismatch in name, enrolment no, subject code, subject name and any other details, they have to immediately contact their respective Head / Class coordinator.
6. Link for filling Exam Form & End Semester Exam Fees payment:-

<https://studentportal.silveroakuni.ac.in>

Table – A

Sr.No.	Description	Start and End Date	Exam Fees(Rs.)
1.	Exam Form for 4 th Regular(ALL) & 6 th (DtdD)	03/05/2022 to 10/05/2022	1500/-
2.	Exam Form for 4 th Regular(ALL) & 6 th (DtdD)	11/05/2022 to 12/05/2022	1500 + 100(Late Fees)
3.	Exam Form for 4 th Regular(ALL) & 6 th (DtdD)	13/05/2022 to 14/05/2022	1500 + 200(Late Fees)

7. No request will be granted to accept Late Exam Form after 14/05/2022.

Sd/-

Registrar



**SILVER OAK
UNIVERSITY**
EDUCATION TO INNOVATION

Guideline for Exam Forms Summer 2022

1. All SOU Students has got **Username and Password** for Student Portal via SMS.
2. You can also use forgot password option to generate New Password.
3. Link for Student Portal Login is
<https://studentportal.silveroakuni.ac.in/UMSStudents/Login.aspx>
4. The students those who have not received login password are informed to drop an Email on support.erp@silveroakuni.ac.in from **University Email Address** along with correct details such as Enrollment No., Name of the student and correct Mobile No.
5. Once Student will Open the SOU Student Portal link, they will be redirected to below mentioned screen.

studentportal.silveroakuni.ac.in/UMSStudents/Login.aspx

GTU Admin Panel GTU GTU-VIVA-Market... GTU-Markentry Ho... ZeverCloud - Login Robofly Plants - PV Monitor... WhatsApp Gmail Grade History ASOIT-WEB

SILVER OAK UNIVERSITY
EDUCATION TO INNOVATION

LOGIN |

Please enter below fields.

XXXXXXXX36

Forgot Password ?

I'm not a robot

reCAPTCHA
Privacy - Terms

LOGIN

Terms & Conditions Refund Policy Privacy Policy
unsafe:javascript:void(0)

6. Enter Enrollment No as **Username and Password** received through SMS.
7. **After that students are required to pay their Pending Fees through the Portal to generate the Exam Form for End Semester Exam Summer 2022.**
8. Click on "**Pay Now**" to pay the Pending/ Outstanding Amount through student portal.

studentportal.silveroakuni.ac.in/UMSStudents/StudentDashboard.aspx

GTU Admin Panel GTU GTU-VIVA-Market... GTU-Markentry Ho... ZeverCloud - Login Robofly Plants - PV Monitor... WhatsApp Gmail Grade History ASOIT-WEB

SILVER OAK UNIVERSITY

Student Name

My Profile

Payments

Fees Receipt Transaction

Welcome to, SOU Portal !

Outstanding Amount : 1500

Total Outstanding Amount ₹ 1500

Pay Now

UNIVERSITY EXAMINATION FEES 1500

View More

Student Name

Enrollment No Female

SILVER OAK INSTITUTE OF MANAGEMENT

MASTER OF BUSINESS ADMINISTRATION

4th Semester

Date of Birth

Email Address

Mobile No

Exam Form

Previous Fees Pending. Kindly Contact Account Department

9. For Payment refer the below mentioned screenshots to avoid errors.

secure.ccavenue.com/transaction/transaction.do?command=initiateTransaction

SILVER OAK UNIVERSITY

1368

Billing Information

Student Name

AHMEDAB Address

380008 Pincode AHMEDABAD City

GUJARAT State India Country

Mobile No Email Address

Notes (Optional)

My Billing and Shipping address are different

ORDER DETAILS

Order #: 202204071222140

Coupon Code Apply

Order Amount 40000.00

Total Amount INR 40000.00

CC Avenue CHECKOUT

Checkout login for registered users only.

Enter Username

Enter Password

Verify All Details and after that only proceed for Payment Option.

My Billing and Shipping address are different

Payment Information

Credit Card

Debit Cards

Net Banking

Paytm (Wallet + Postpaid)

Wallet

UPI

EMI Options

BHIM PhonePe Tez

paytm WhatsApp Other UPI

Enter your UPI ID

How to pay using UPI?

OR

Pay By QR Code

INR 40000.00 (Total Amount Payable)

Make Payment Cancel

Checkout login for registered users only.

Enter Username

Enter Password

Forgot Password? Login

10. Select the payment options from below mentioned options such as **Credit Card, Debit card, Net Banking, Wallet and UPI. Where QR Code and UPI ID facility is also available.**
11. Once the all payments are done and outstanding amount is nil after that you will be able to download the Exam Form for End Semester Exam Summer 2022.

The screenshot displays the student dashboard interface. On the left, there is a navigation menu with options like 'My Profile', 'Payments', and 'Fees Receipt Transaction'. The main content area shows a 'Welcome to, SOU Portal!' message and a student profile card with fields for Name, Enrollment No., Date of Birth, Email Address, and Mobile No. A summary card on the right indicates an 'Outstanding Amount : 0' and 'Total Outstanding Amount ₹ 0'. Below this, an 'Exam Form' section contains a table with columns for Exam Type, Semester, and Action. The table lists a 'Regular Exam' for 'Semester 4' with a 'Download' button.

12. Click On Download Button to Download Your Exam Form For End Semester Exam Summer 2022.

The exam form is titled 'SILVER OAK INSTITUTE OF MANAGEMENT - EXAM FORM - MBA SEM 4 REGULAR EXAM FORM SUMMER - 2022'. It contains personal details of the student and a table of subjects. The table has columns for Subject Code, Subject Name, Theory Examination, and Practical/Viva/Jury/Dissertation Examination. Below the table, there are instructions for students to verify their details and a section for the student's signature and date.

13. Do Not Use back button once you are on the payment page.

14. After the **Successful Payment** you will be again redirected to the student portal from where you can **download as well as can view your payment receipts for all the transactions.**

15. In case of any Issue for Online Transactions Please make sure that your account is Internet Banking Enabled. In case of Minor Account (Age Less Than 18 Years) will not be allowed to make Online Payment as Per RBI Guideline.

16. For Fees Related Issues or Payment Related Issues you can personally Visit concern **Account Section for Update and Help.**
17. You can also send an Email on support.erp@silveroakuni.ac.in from your **University Email Address.**

Silver Oak University.