



Date: - 09/05/2023

Ref: Exam/S2023/ExamForms/13

Circular

Instructions to fill Exam Forms of End Semester Examination of Semester 2nd (Regular/Remedial) of All Programme/Courses (Summer -2023)

To make the examination system more reliable, transparent and accountable and to promote the digitalization in the system, Silver Oak University (SOU) has taken a step forward for it's students through online end semester exam form filling with given link and pay their exam fees through a digital gateway.

Instructions:

1. For filling exam form and payment student has to visit below given link.
2. Kindly refer instruction / guideline.
3. A student has to strictly follow the exam form schedule as per Table –A.
4. For any query regarding the exam form kindly contact your HOD/Class coordinator only.
5. If student finds any mismatch in name, enrolment no, subject code, subject name and any other details, they have to immediately contact their respective HOD / Class coordinator.
6. **Link or QR Code for filling Regular Exam Form & End Semester Exam Fees payment:** - <https://studentportal.silveroakuni.ac.in/UMSStudents/login.aspx>



Table – A

Sr. No.	Description	Start and End Date	Type	Exam Fees (Rs.) Exam Fee + Penalty = Total Fees
1	Semester 2 nd (Regular)	10/05/2023 to 13/05/2023	Without Penalty	2500/-
2		14/05/2023 to 15/05/2023	With Penalty	2500 + 200 = 2700/-
3		16/05/2023 to 16/05/2023	With Penalty	2500 + 500 = 3000/-
4	Semester 2 nd (Remedial)	10/05/2023 to 13/05/2023	Without Penalty	1000/-
5		14/05/2023 to 15/05/2023	With Penalty	1000 + 200 = 1200/-
6		16/05/2023 to 16/05/2023	With Penalty	1000 + 500 = 1500/-

Note: - No request will be granted to accept Late Exam Form after 16/05/2023.

I/c

Controller of Examination