

Date:-28/10/2023

Ref: Exam/W2023/ExamForms/34

## **Circular (Revised)**

### **Instructions to fill Exam Forms for Winter -2023 End Semester Examination**

#### **SEMESTER 1<sup>st</sup> (Regular / Remedial)**

#### **[Not applicable for VOCATIONAL Program]**

To make the examination system more reliable, transparent and accountable and to promote the digitalization in the system, Silver Oak University (SOU) has taken a step forward for it's students through online end semester exam form filling with given link and pay their exam fees through a digital gateway.

#### **Instructions:**

1. For filling exam form and payment student has to visit below given link.
2. Kindly refer instruction / guideline.
3. A student has to strictly follow the exam form schedule as per Table –A.
4. For any query regarding the exam form kindly contact your HOD/Class coordinator only.
5. If student finds any mismatch in name, enrolment no, subject code, subject name and any other details, they have to immediately contact their respective HOD / Class coordinator.
6. **Link or QR Code for filling Remedial Exam Form & End Semester Exam Fees payment:-**

<https://studentportal.silveroakuni.ac.in/UMSStudents/login.aspx>



Table – A

Sr.No.	Description	Penalty Type	Start and End Date	Exam Fees (Rs.) Exam Fee + Penalty = Total Fees
1.	Exam Form for Semester 1 <b>Regular</b>	Without Penalty	01/11/2023 to 21/11/2023	2500/-
	Exam Form for Semester 1 <b>Remedial</b>		01/11/2023 to 21/11/2023	1000/-
2.	Exam Form for Semester 1 Regular / Remedial	Penalty Phase-I	22/11/2023 to 28/11/2023	Exam Fees + Rs 500 penalty
3.	Exam Form for Semester 1 Regular / Remedial	Penalty Phase-II	29/11/2023 to 05/12/2023	Exam Fees + Rs 1000 penalty

#### **Note: -**

- 1) No request will be granted to accept Late Exam Form after 05/12/2023.
- 2) ) For backlog in any component, it is mandatory for the student to fill the examination form.  
(કોઈ પણ કોમ્પોનેન્ટ મા બેકલોગ હોય તો વિદ્યાર્થીએ ફરજિયાત પણે પરીક્ષાનું ફોર્મ ભરવાનું રહેશે.)

Sd/- Controller of Examination