

Date:-08/09/2023

Ref: Exam/W2023/ExamForms/20

Circular

Instructions to fill Exam Forms for Winter -2023 End Semester Examination

SEMESTER 2nd, 4th, 6th & 8th (Remedial)

To make the examination system more reliable, transparent and accountable and to promote the digitalization in the system, Silver Oak University (SOU) has taken a step forward for it's students through online end semester exam form filling with given link and pay their exam fees through a digital gateway.

Instructions:

1. For filling exam form and payment student has to visit below given link.
2. Kindly refer instruction / guideline.
3. A student has to strictly follow the exam form schedule as per Table –A.
4. For any query regarding the exam form kindly contact your HOD/Class coordinator only.
5. If student finds any mismatch in name, enrolment no, subject code, subject name and any other details, they have to immediately contact their respective HOD / Class coordinator.
6. **Link or QR Code for filling Remedial Exam Form & End Semester Exam Fees payment:-**
<https://studentportal.silveroakuni.ac.in/UMSStudents/login.aspx>



Table – A

Sr.No.	Description	Penalty Type	Start and End Date	Exam Fees (Rs.) Exam Fee + Penalty = Total Fees
1.	Exam Form for Semester 2/4/6/8 Remedial	Without Penalty	11/09/2023 to 24/09/2023	1000/-
2.		Penalty Phase-I	25/09/2023 to 01/10/2023	Exam Fees + Rs 500 penalty
3.		Penalty Phase-II	02/10/2023 to 08/10/2023	Exam Fees + Rs 1000 penalty

Note: -

- 1) No request will be granted to accept Late Exam Form after 08/10/2023.
- 2) Those students who have back log only in Mid (CIE -Theory), Internal (CIE – Practical) and V (ESE – Practical) component, will have to fill the exam forms without fails.

Sd/- Controller of Examination