

(Established Under Gujarat Private Universities Act 2009) Web : www.silveroakuni.ac.in ભાગવત વિદ્યાપીઠની સામે, એસ.જી.રોક, ગોતા, અમદાવાદ-૩૮૨૪૮૧ ફોનઃ +૯૧-૭૯-૬૬૦૪૬૩૦૦

Date: 14/10/2024

Circular No.: SOU/CIR/2024/93

Circular for Enrollment Process

It is to inform all the concern students of 1st Semester at SOLC, SOCLS, SOCC that Enrollment Process is mandatory and to make this easier, Silver Oak University has adopted Online Enrollment Process for Admission Year 2024-25. All Students of above said institutes are hereby informed to refer following instructions before starting the process.

Please refer the Below Mentioned Instructions before Starting the Enrollment Process.

- 1. Refer Instruction and Guideline for Online Enrollment Process.
- 2. Link for the Enrollment Process is:

https://studentportal.silveroakuni.ac.in/UMSStudents/login.aspx

3. Schedule with deadline for Online Enrollment Process.

Sr. No.	Description	Start and End Date
1	Enrollment Form Regular Dates	14-10-2024 to 23-10-2024

- **4.** No request will be granted for Enrollment Process after given dates.
- 5. In case of Payment failure students can try after 1 Hour for Online Enrollment Process.
- 6. For any further Query Students can Email on support.erp@silveroakuni.ac.in
- 7. Note: Do not Make/Receive any Call while processing for Payment because of the same you might lost your Internet Connectivity and which will result into Failure of Transaction. As well as

Do Not Press Back button or Don't use Refresh Button while Making any Online Payment.

S/d-Registrar

CC:

(01) Director, SOU

(02) Advisor, SOU

(03) Provost, SOU

(04) Vice Provost, SOU

(05) All Dean's

(06) All HOI's

(07) Chief of Examination

(08) Placement Cell

(09) Student Section

(10) Team of Admission

(11) Academic Section

(12) Admission Cell



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Instructions and Guidelines for Online Enrollment Process.

- 1. Use Only Google Chrome Browser for Student Portal.
- 2. All Students will receive SMS along with Enrollment No, One Time Password and Link for the Enrollment Process.
- 3. You can also use Forgot Password Option in case you don't receive SMS and add your Enrollment No and Registered Mobile No to receive the SMS to RESET the Password. You will receive a link and click on the same to RESET your password using Google Chrome.
- 4. This Process is Mandatory for all the students those who have secured the admission at Silver Oak University.
- 5. In Case of any query drop an email on support.erp@silveroakuni.ac.in

Important Information Related to Online Payment.

Note: Do not Make/Receive any Call while processing for Payment because of the same you might lost your Internet Connectivity and which will result into Failure of Transaction. As well as Do Not Press Back button or Don't use Refresh Button while Making any Online Payment.

Do Not make payment second payment even if your First payment has got cancelled. In such cases contact ERP Section at D-314 and after verification of payment status at ERP Section you can proceed for another payment.

STEP - 01

Click on the link which you have received through SMS.

https://studentportal.silveroakuni.ac.in/UMSStudents/login.aspx

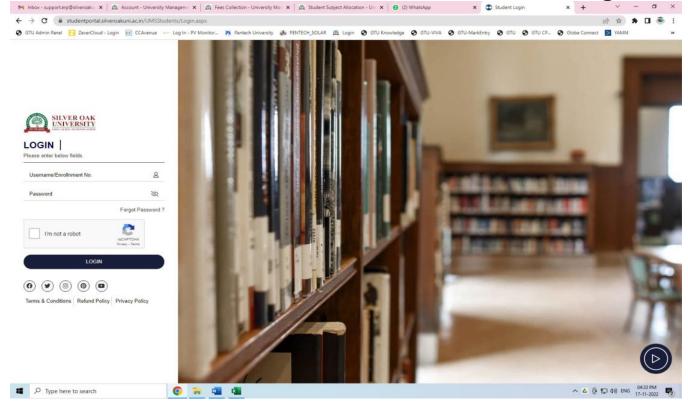


Scan the Same and Use Google Chrome browser only.

SILVER OAK UNIVERSITY EDUCATION TO INNOVATION

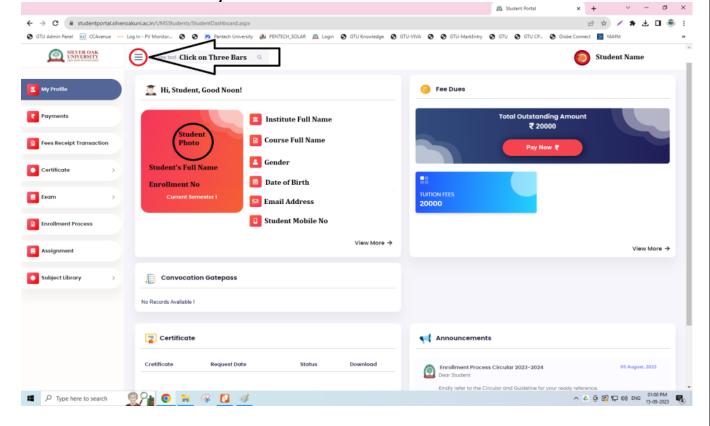
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STEP - 02



STEP - 03

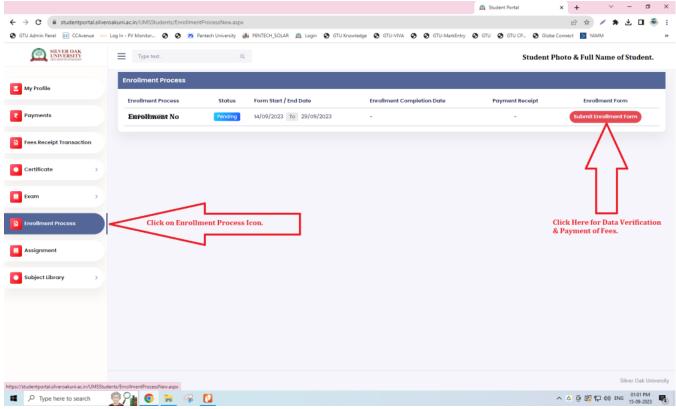
Click On Three bars / Enrollment Process Icon and Proceed Further.





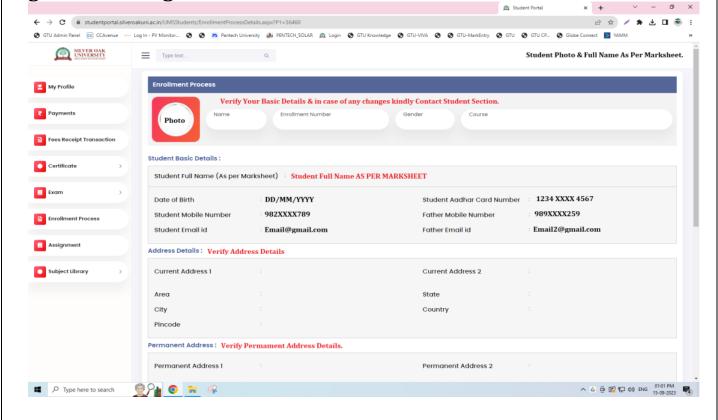
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STEP - 04

Verify All the available details and In case of any changes refer to the guideline Images.

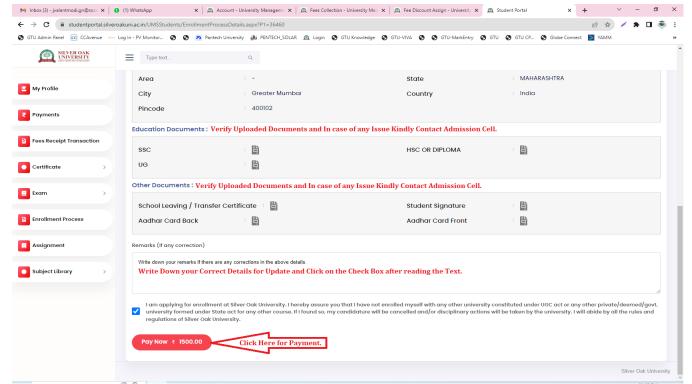




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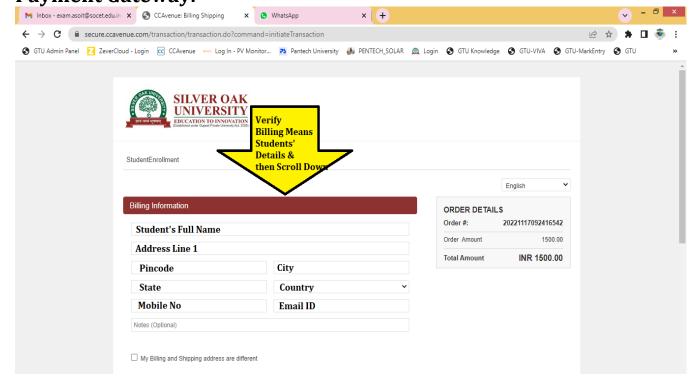
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Then verify uploaded documents and in case of any changes kindly contact Admission Cell - Scanning & Scrutiny Department at Block - Extension.



STEP - 05

Click on PAY NOW: 1500 Button and You will be redirected on Payment Gateway.



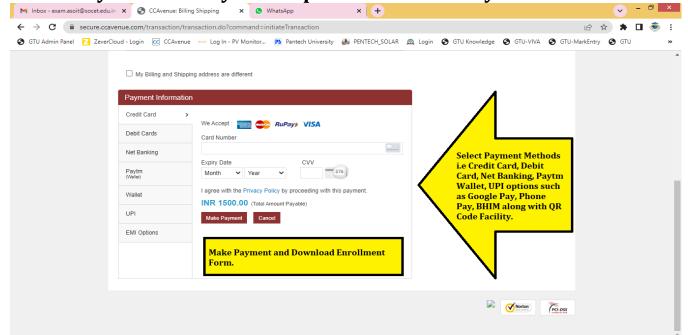


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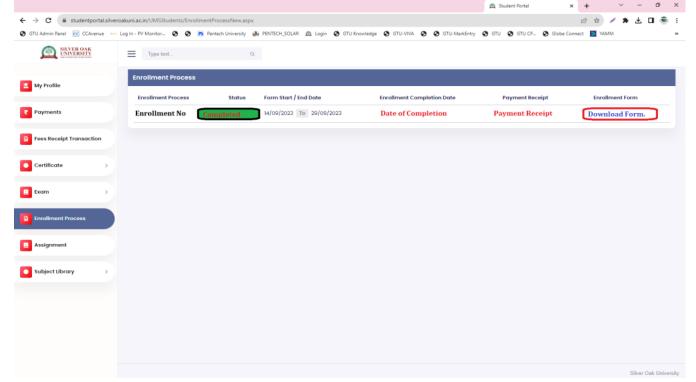
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STEP - 06

Select any suitable Payment Option and Make Payment.



STEP - 07 - After Successful Payment You will Receive SMS and Email as a Payment Proof.



Download Enrollment Form available after Successful Payment.

Congratulations!!!

You have Successfully Completed Online Enrollment Process.