

Ref: Exam/ ExamForm/W2024/16

Date: - 28/11/2024

Circular

Instructions to fill Exam Forms for Winter -2024 END SEMESTER Regular Examination
Bachelor of Management Studies, Master of Management Studies & CERTIFICATE COURSE IN
GRAPHICS DESIGN 1st Semester Regular

To make the examination system more reliable, transparent and accountable and to promote the digitalization in the system, Silver Oak University (SOU) has taken a step forward for it's students through online end semester exam form filling with given link and pay their exam fees through a digital gateway.

Instructions:

1. For filling exam form and payment student has to visit below given link.
2. Kindly refer instruction / guideline.
3. A student has to strictly follow the exam form schedule as per Table –A.
4. For any query regarding the exam form kindly contact your HOD/Class coordinator only.
5. If student finds any mismatch in name, enrolment no, subject code, subject name and any other details, they have to immediately contact their respective HOD / Class coordinator.
6. **Link or QR Code for filling Regular / Remedial Exam Form & End Semester Exam Fees payment:-**
<https://studentportal.silveroakuni.ac.in/UMSStudents/login.aspx>



Table – A

Sr. No.	Description	Penalty Type	Start and End Date	Exam Fees (Rs.) Exam Fee + Penalty = Total Fees
1.	Exam Form for Sem 1 st Regular	Without Penalty	30/11/2024 to 22/12/2024	2500/- for Regular 1000/- for Remedial
2.		Penalty Phase-I	23/12/2024 to 24/12/2024	Exam Fees + Rs 500 penalty
3.		Penalty Phase-II	25/12/2024 to 25/12/2024	Exam Fees + Rs 1000 penalty

Note: -

- 1) No request will be granted to accept Late Exam Form after 25/12/2024.
- 2) Those students who have back log only in Mid (CIE -Theory), Internal (CIE – Practical) and V (ESE – Practical) component, will have to fill the exam forms without fails.

Controller of Examinations