

**Minutes of the Meeting of UFM Committee**

Extract of Minutes of the Meeting of UFM Committee held on **7<sup>th</sup> March 2024** at **10:00 am** at **Aqua Hall, IGNITE, D Building, 6<sup>th</sup> Floor, Silver Oak University.**

The Cases of the 04 Student were reported during the Semester Examination held in Additional Winter – 2023, Feb-2024 for all semester regular/remedial. Out of those 04 cases, all **04** candidates were physically present. The committee has reviewed all the present candidate's cases and the summary of the recommended punishment by the committee of unfair means cases is as per below table for your approval please.

Sr. No.	Enrollment	Course	Case No.	Institute	Date	Time	Punishment as Per Rules	Candidate present / Ab	Punishment Imposed by the Committee
1	2318030100093	B.Pharm	AW-23/ 001	SOCP	07.03.2024	10:00 AM	2B	PRESENT	1G
2	2301031800181	B.TECH	AW-23/ 002	SOCET	07.03.2024	10:00 AM	1C	PRESENT	NO PUNISHMENT
3	2304030400286	B.SC- (CS-IT)	AW-23/ 003	SOCCA	07.03.2024	10:00 AM	2B	PRESENT	1G
4	2207030000239	BBA	AW-23/ 004	SOIM	07.03.2024	10:00 AM	1G	PRESENT	1G

**S/d.**  
**Registrar**

### Table Showing Punishment Details for Unfair Means

w.e.f. from Winter-2022 Silver Oak University examinations:

Sr. No.	Clouse	Unfair Means adopted by the Examinee	Type of Punishment
1	1 A	Doesn't follow the instructions given by the block supervisor or any competent authority	Declare the Examinee as "Fail" in respective Subject of the current semester in summer/winter examination conducted by the University.
	1 B	Writes irrelevant matter in the answer book	Declare the Examinee as "Fail" in respective Subject of the current semester in summer/winter examination conducted by the University.
	1 C	Deliberately reveals his identity or intentionally makes some irrelevant symbols, sketches etc. in the answer book	Declare the Examinee as "Fail" in respective Subject of the current semester in summer/winter examination conducted by the University.
	1 D	Communicates with another examinee or try to pass on information even after a word of caution from block supervisor or any competent authority	Declare the Examinee as "Fail" in respective Subject of the current semester in summer/winter examination conducted by the University.
	1 E	Possess any of the prohibited electronic gadgets*	Declare the Examinee as "Fail" in respective Subject of the current semester in summer/winter examination conducted by the University.
	1 F	Any sort of writing on the question paper	Declare the Examinee as "Fail" in respective Subject of the current semester in summer/winter examination conducted by the University.
	1 G	Any exam relevant literature found near or just beneath his seat he/she has not copied from the said material	Declare the Examinee as "Fail" in respective Subject of the current semester in summer/winter examination conducted by the University.
	1 H	Use of indecent or abusing words in the answer book	Declare the Examinee as "Fail" in respective Subject of the current semester in summer/winter examination conducted by the University.
	1 I	Attempts or remove Encrypted code or any sticker on the answer book	Declare the Examinee as "Fail" in respective Subject of the current semester in summer/winter examination conducted by the University.
	1 J	Indulges in writing the matter relevant to subject before commencement of	Declare the Examinee as "Fail" in respective Subject of the current semester in summer/winter examination conducted by the University.

	1 K	Attempts oral communication with another examinee	Declare the Examinee as "Fail" in respective Subject of the current semester in summer/winter examination conducted by the University.
	1 L	If the examinee is found in possession or snatches away of notes, chits, answer book or part thereof any other examinee however he/she has not written from the said material in his/her answer book Indecent behaviour at the examination centre or in the examination hall	Declare the Examinee as "Fail" in respective Subject of the current semester in summer/winter examination conducted by the University.
	1 M	Possess any sort of exam relevant material in the examination hall or even outside the examination hall like toilet, lobby etc. or tries to contact any unauthorized person during the exam timings.	Declare the Examinee as "Fail" in respective Subject of the current semester in summer/winter examination conducted by the University.
	1 N	Possess any sort of exam relevant material written/ printed on paper chits, compass box, calculator ,pad, cloth handkerchief, dress or any part of the body or stored in Electronic gadgets including mobile phone. In the examination hall or even outside the examination hall like lobby etc.	Declare the Examinee as "Fail" in respective Subject of the current semester in summer/winter examination conducted by the University.
	1 O	Attempts to bribe the examiner by mentioning address, contact detail, Mobile No. etc. or to contact the examiner directly or through any Representative for his/her favour.	Declare the Examinee as "Fail" in respective Subject of the current semester in summer/winter examination conducted by the University.
2	2 A	Indulges in unfair practice outside the examination hall by any means.	Cancellation of result of all the subjects of the current semester summer/winter examination conducted by the University.(F+0)
	2 B	copied from the subject exam relevant material, Scribble on chits , compass box, calculator ,pad, cloth, handkerchief, dress or any part of the body or stored in electronic-gadgets including mobile-phone.	Cancellation of result of all the subjects of the current semester summer/winter examination conducted by the University.(F+0)
	2 C	Indulge in exchange of answer book, supplementary with other examinee	Cancellation of result of all the subjects of the current semester summer/winter examination conducted by the University.(F+0)
	2 D	Copied from another examinee or deliberately allows other examinee to copy from his own answer book or pass on the exam relevant material or literature in any format to another examinee in exam hall.	Cancellation of result of all the subjects of the current semester summer/winter examination conducted by the University.(F+0)
	2 E	If the examiner find some written/printed papers etc. of exam related material from the answer book of an examinee	Cancellation of result of all the subjects of the current semester summer/winter examination conducted by the University.(F+0)
	2 F	Attempts to get rid of or to destroy any kind of exam relevant prohibited material with which he is caught or helps other in such an act	Cancellation of result of all the subjects of the current semester summer/winter examination conducted by the University.(F+0)
	2 G	Examinee is found to throw away his answer book, supplementary, question paper ,practical job or part thereof	Cancellation of result of all the subjects of the current semester summer/winter examination conducted by the University.(F+0)

	2 H	If examinee is found to have torn the answer book ,question paper, any other exam related material or part thereof his/her own or other examinee	Cancellation of result of all the subjects of the current semester summer/winter examination conducted by the University.(F+0)
	2 I	If the examiner reports that in the examinee's answer book is written with writing.	Cancellation of result of all the subjects of the current semester summer/winter examination conducted by the University.(F+0)
	2 J	If the examiner reports about missing pages or additional pages in the answer book of examinee.	Cancellation of result of all the subjects of the current semester summer/winter examination conducted by the University.(F+0)
	2 K	If the examinee obstruct the process of conducting the examination in any way	Cancellation of result of all the subjects of the current semester summer/winter examination conducted by the University.(F+0)
	2 L	If examinee try to destroy the evidence by chewing the chit or in any other manner, which was found in his possession during examination	Cancellation of result of all the subjects of the current semester summer/winter examination conducted by the University.(F+0)
	2 M	If examinee attempt to bribe by way of keeping currency notes in his/her answer book.	Cancellation of result of all the subjects of the current semester summer/winter examination conducted by the University.(F+0)
	2 N	If the examination committee is satisfied from the part of the examiner that the candidate have copied from one another or from any other sources or involving in mass copying during the examination.	Cancellation of result of all the subjects of the current semester summer/winter examination conducted by the University.(F+0)
3	3 A	If examinee obstructs/threatens or orally assault the block supervisor or any competent authority.	Cancellation of result of all the subjects of the current semester examination conducted by the University and debarred to appear for <b>next one</b> summer/winter examination to be conducted by the University.(F+1)
	3 B	Tries to bring duly written answer book or supplementary from outside	Cancellation of result of all the subjects of the current semester examination conducted by the University and debarred to appear for <b>next one</b> summer/winter examination to be conducted by the University.(F+1)
	3 C	If the examinee carries away an answer book, supplementary or practical job or part there outside the exam hall	Cancellation of result of all the subjects of the current semester examination conducted by the University and debarred to appear for <b>next one</b> summer/winter examination to be conducted by the University.(F+1)
	3 D	Leaves the examination hall without submitting his answer book or tries to destroy it.	Cancellation of result of all the subjects of the current semester examination conducted by the University and debarred to appear for <b>next one</b> summer/winter examination to be conducted by the University.(F+1)

	3 E	If a student caught multiple times in relevant exam duration UFM activity.	Cancellation of result of all the subjects of the current semester examination conducted by the University and debarred to appear for <b>next one</b> summer/winter examination to be conducted by the University.(F+1)
4	4 A	If person impersonates as a examinee and if this detected during or after the examination	Cancellation of result of all the subjects of the current semester examination conducted by the University and debarred to appear for <b>next two</b> summer/winter examination to be conducted by the University.(F+2)
	4 B	If examinee not appearing in that particular examination but who is a candidate of other examination of the university impersonates as a examinee of particular examination	Cancellation of result of all the subjects of the current semester examination conducted by the University and debarred to appear for <b>next two</b> summer/winter examination to be conducted by the University.(F+2)
	4 C	If examinee not appearing in that particular examination but who is a candidate of other examination of the university behaves indisciplinary manner during particular examination or helps other examinee in using unfair means.	Cancellation of result of all the subjects of the current semester examination conducted by the University and debarred to appear for <b>next two</b> summer/winter examination to be conducted by the University.(F+2)
5	5 A	Possess Gun, Revolver, Knife or any other prohibited weapon in or around exam hall	Cancellation of result of all the subjects of the current semester examination conducted by the University and debarred to appear for <b>next three</b> summer/winter examination to be conducted by the University.(F+3).
	5 B	Physically assault block supervisor or any competent authority on exam duty.	Cancellation of result of all the subjects of the current semester examination conducted by the University and debarred to appear for <b>next three</b> summer/winter examination to be conducted by the University.(F+3).
6	6	If during the examination or afterwards any examinee is found to have indulged in unfair means other than specified in 1to5 as above and which has been bearing on the examination or result of the examinee and/or any other examinee	The examination committee shall decide the penalty depending upon the nature and complexity of Involvement of the examinee concerned.

**\* Final decision is to be taken by the committee based upon the type of electronic gadget and type of unfairmean act done by examinee.**

**Sd/-**

**Controller of Examination**